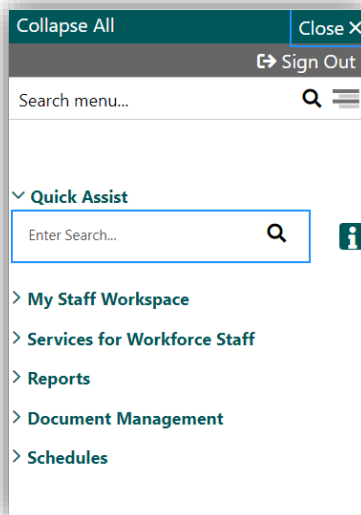
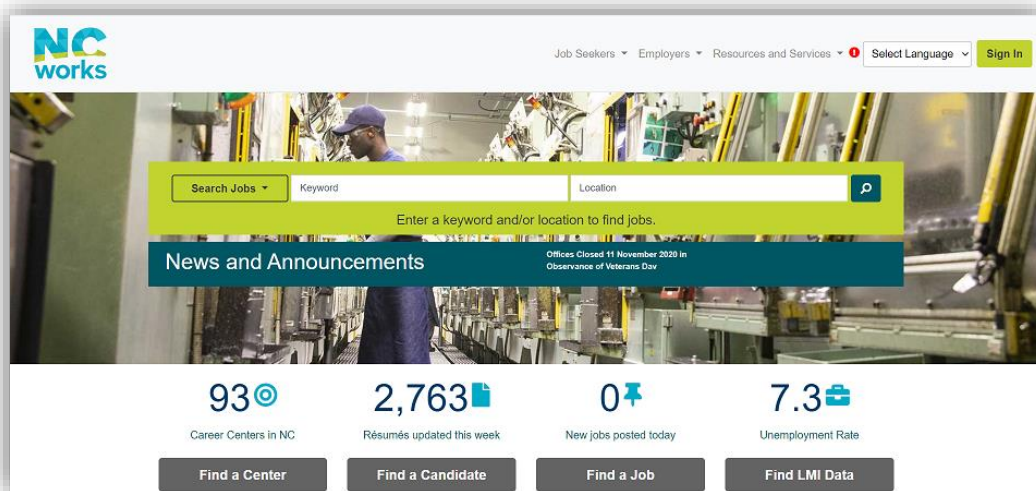




V20 Sapphire Release- Individuals

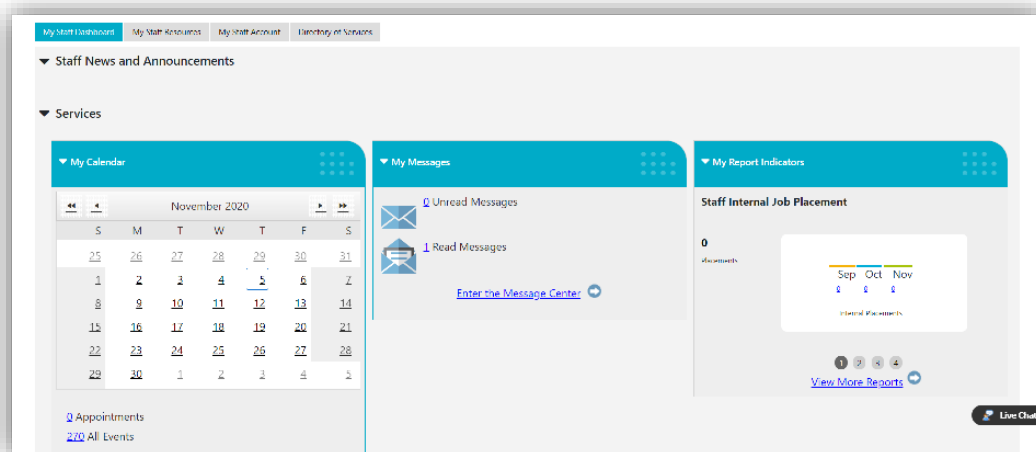
This document details enhancements coming on December 7, 2020 to NCWorks Online for the v20 Sapphire release. Features that have been redesigned with a new look include:

- **Redesigned Home Page** – An enhanced search that includes options for searching jobs, employers, candidates, and labor market information. Drop-down menus at the top for navigation remain on the page when scrolling.

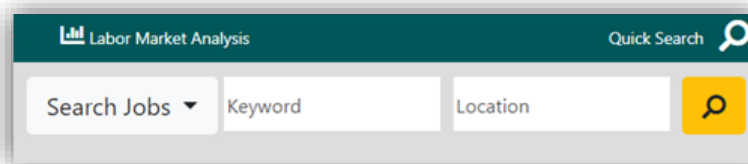


- **Left Navigation Menu** – a redesign adds to user-friendly operation and flexibility. Enhancements to the menus include hiding the menu after selection, searchable options, and more.

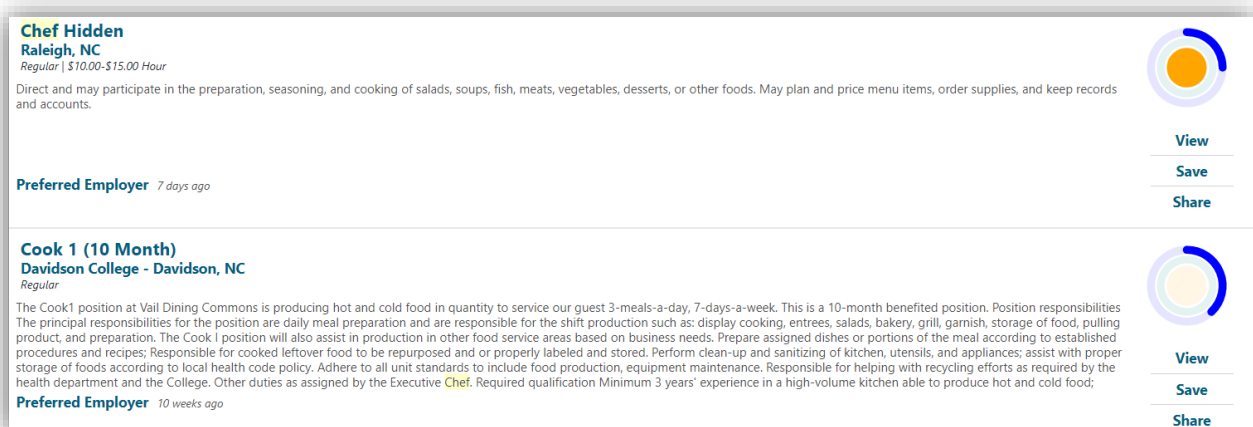
- **Dashboard Redesign** – a redesign of dashboards will include flexible, collapsible dashboard sections, and an improved look for widgets and other dashboard items. A section for “Pinned Links” (already introduced for Analyst dashboards) will let users pin some LMI links directly to their dashboard.



- **New Intelligent Job Search** – the Quick Search tool at the top right of the home page includes options to search based on unique search terms matching to an individual’s experience and preferences (e.g., for the keyword “server,” searching for wait staff vs. server for IT-related jobs).



- **Enhanced Job Search Results List**– the results include a new “Job Card” presentation and icons, new filters to quickly narrow search results, along with other improvements.



Additional enhancements for the v20 Sapphire release include:

Saved Text Templates – users can save text entries as templates to use in text entry boxes throughout the system.

Enhanced Résumé Preview – a redesigned display provides a preview of basic information at the top; allows users to add a website address to their résumé; highlights low résumé scores with links for how to improve them; and improves visibility of links at the bottom of the résumé, as well as displaying potential matching jobs immediately.

Redesigned Job Details Page – **How to Apply**, **Like this Job**, and **More Like This** buttons stay at the top of scrolling job details; redesigned and expanded job details pages with a new look and feel and added detail areas, including an enhanced career ladder and Labor Market Information data and chart options.

Intelligent Alerts - Push notifications, prompting Individuals to tell Staff that a job they applied for has hired them.